The Australian Curriculum requires students to use a variety of web based online and digital tools, resources, software and digital technologies. Waikerie Primary School students have access to a variety of ICT through the Computer Room, classroom computers, tablets and iPads. At times this may also include by students bringing their own electronic device as an educational tool in the classroom upon negotiation with the teacher.

A device is defined as any technology that students would use to facilitate word processing, capture photographic images/video and audio, access the internet, and process information. A mobile phone with educational tools may be defined as a learning device but must comply with the school Phone Policy and is therefore not to be used to make calls, send messages or access social media.

It is important that students follow correct computer / electronic device protocols and understand the need for safety precautions so they become digitally responsible citizens. The guidelines will be discussed with classes each year at an age appropriate level. Failure to comply with the agreement will result in a consequence of suspended computer privileges, withdrawing use of electronic device or suspension from school.

School Computers and Tablets
Students using school computers / tablets must:
- Be cyber safe -
  - Use only online materials and software resources that are educationally approved and school related
  - Keep passwords and accounts private
  - Only access their own device and files and respect the privacy of other computer users
  - Not disclose any confidential information on line e.g. name, address or phone number
  - Not create, display or transmit threatening, racist, sexist, obscene, or abusive or harassing language or materials or engage in any cyber bullying behaviours
  - Exit inappropriate sites immediately and notify the teacher
- Immediately comply with teachers’ requests to shut down devices or close the screen. Devices must be in silent mode and put away when asked by the teacher
- Not download and/or install any software including, but not limited to, executable files, games, MP3 files or players, video or zip files
- Not use the camera to take photos or videos without teacher permission
- Students/ families are not permitted to transmit or post photographic images / videos of any person at school on any public and / or social networks.
- Be aware of copyright and plagiarism
- Consult teacher before using flash drives (USB) or any other external drives
- Use all equipment respectfully. Intentional damage to hardware or software, or the creation or distribution of viruses, worms or other forms of electronic mayhem is not accepted. Students will be held responsible for replacement / repair fees for any willful damage
Bringing Your Own Device (BYOD)

Students bringing their own devices must:

- Negotiate with the teacher regarding use of the device at school - Ensure personal devices brought to school that are not being used for classroom activities are left at the Office and collected at home time
- Take full responsibility for their own devices and will be responsible for keeping them secure while at school. The school is NOT responsible for security of personal technology. Devices cannot be left on school premises after hours. The family is responsible for the insurance of the personal device, as the school cannot replace lost, damaged or stolen personal equipment
- Not use the device outside the classroom, unless directed by the teacher
- Personal devices must be charged prior to bringing them to school and function on their own battery life while at school
- To ensure appropriate network filters 3G/4G access will be turned off in school hours
- Waikerie Primary School has the right to collect any student device and examine the device
- Not print from personal devices at school
- Not share personal devices with other students. Only the student that owns the device is permitted to use it.

Waikerie Primary School Information Communication Technology Users Agreement

Parent:

I have read and understand the ICT Users Agreement.

I consent to my child _____________________________ using Information Communication Technology at Waikerie Primary School.

Parent / Caregiver Name : ___________________  Parent / Caregiver Signature : ___________________

Student : Years 3 to 7

I have read and understand the ICT Users Agreement.

Student Name : _____________________________  Student Signature : ___________________